

CURLSASK

What we do

“Coles Notes” Condensed Version.....

CURLSASK is the provincial sport governing body responsible for the development, promotion and organization of curling in Saskatchewan. CURLSASK is also responsible for the championship system that declares provincial representation at national events. In cooperation with its member clubs, CURLSASK provides service to both competitive and recreational curlers, including a variety of adaptive groups.

CURLSASK is a Non-profit organization directed by a Board of Directors of 7 – 9 individuals. The CURLSASK Office is located in Regina and employs 5 operational staff.

The majority of CURLSASK’s revenue comes from SaskSport in the form of annual funding and Membership Assistance Funding (MAP). Sponsorship, CURLSASK Membership fees, playdown competitor fees, clinic and program revenues round out the remainder of annual revenue.

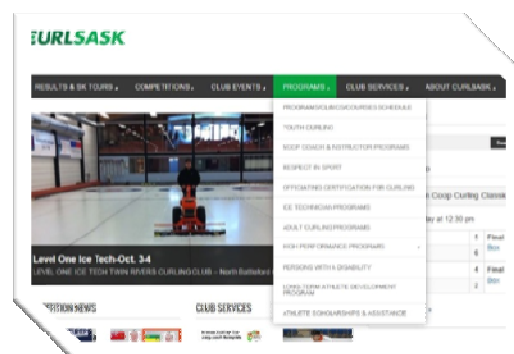
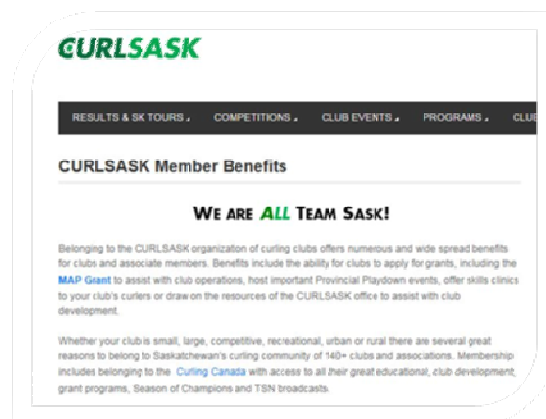
Saskatchewan is a large province geographically with curling clubs spread far and wide. To assist with the overall governance and development of curling, CURLSASK clubs are divided into eight regions for administrative and competitive purposes. Each region has a volunteer coordinator that acts as the liaison between the CURLSASK Board of Directors & Staff and with the curling clubs in their respective region.

Coordinators are responsible for pulling together the clubs in their area to schedule competitions and events. Coordinators also use this platform for identifying issues and generating ideas for the governance of CURLSASK and they provide a communication link to the CURLSASK programs and clinics for club development.

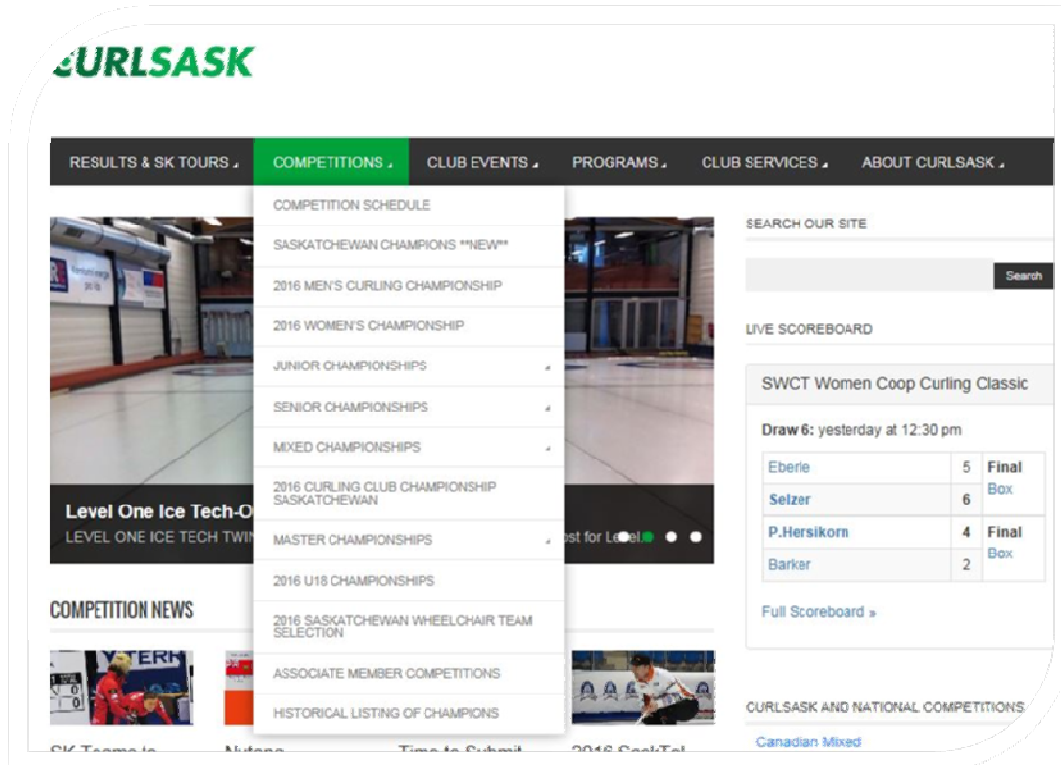
Belonging to the CURLSASK organization of curling clubs offers numerous and wide spread benefits for clubs and associate members. Benefits include the ability for clubs to apply for grants to assist with club operations, host important Provincial Playdown events, offer skills clinics to club curlers or draw on the resources of the CURLSASK office to assist with club development. Membership also includes belonging to Curling Canada with access to all their services.

CURLSASK provides a number of programs and services to its Member Clubs. Some of these resources include:

- Technical resources targeted at the development of curling at the club level. CURLSASK provides written resource manuals, consultation and human support in the areas of curling instruction, ice making, coach development and officiating.
- High Performance resources. These resources are targeted at the elite level athlete who has been identified as a national level participant or someone who has potential to participate at that level in the sport of curling.



On an annual basis, CURLSASK conducts numerous curling championship events. Each year competitive curlers from member clubs enter play at the curling club level with the hopes of becoming a Canadian Champion.



Another active division of CURLSASK is development. It primarily involves a series of programs aimed at retaining curlers and developing programs and materials to recruit new ones. It is through the development programs that direct contact is maintained with approximately 140 (in 2015-16) member (affiliated) curling clubs, and the curlers who play the sport each year.

RESOURCES:

- Refer to the CURLSASK Bylaws Sections 1. To 5. For more detailed description regarding the Non-profit act, Objectives, Membership, Annual fees and Regions.
- CURLSASK Vision/Values/Mandate
- CURLSASK Website
- CURLSASK Annual Yearbook

CURLSASK Board of Directors

What they do

The Board members shall manage all activities and affairs of CURLSASK in accordance with the Non-Profit Act and CURLSASK Bylaws. The Board consists of a President, Vice-President, Secretary/Treasurer (Finance Officer) and minimum four to maximum of six Members-at-large.

Board Member Directors are elected by Voting Members (Member Clubs) at the Annual General Meeting and nominations for Directors must be made in accordance with the Board approved "Director Nomination Policy" (GP-02 Board Policy Registry). The term of office of a Director shall be 2 years, depending on the composition of the Board and vacancies available.

The Board has 4 Standing Committees that the Board Members are required to sit on. Each year, at the first Board meeting, the committees are appointed. At least one Director shall be appointed to each Standing Committee. In addition to the Standing Committees CURLSASK has Ad-Hoc Committees that Board Members are required to sit on.

The Standing Committees are:

- **Finance and Audit Committee** - responsible for the financial affairs of the Association, including but not limited to ensuring that all financial audit and reporting functions required by the Act or these Bylaws are fulfilled.
- **Competition Committee** - responsible for arranging and conducting all competitions the Association sanctions.
- **Governance and Policy Committee** - responsible for any matters relating to governance of the Association, including interpreting or amending policies of the Association.
- **Strategic Planning Committee** - responsible for advancing the goals and objectives of the Association and the sport of curling generally.
- **Participation and Development Committee** – responsible to develop and assist communities to deliver participation/recreation based programs.
- **Volunteer Screening Committee** – responsible to oversee the CURLSASK Volunteer Screening Policy in the areas of volunteer screening requirements, volunteer position descriptions/application forms and all Vulnerable Section Searches, Criminal Record Checks, Screening Disclosure forms and letters of good standing referred by CURLSASK Management and determine recommendations to the CURLSASK Board of Directors.

The Ad-Hoc Committees are:

- **Legends of Curling Honour Roll/CURLSASK Awards** – Responsible to oversee CURLSASK Awards. Presently, Committee is composed of Past President's of the organization.

Board members with specific skills may be appointed to a committee that would benefit from their expertise. An example...someone with a financial background may sit on the Finance committee or someone with extensive knowledge of the game may be suited for the Competition Committee.

Board Meetings

The Board holds three face to face meetings each year and the remainder of the meetings are by conference call. More meetings/conference calls are scheduled during the curling season and for the most part no meetings are held over the summer. Mileage, per diem expenses paid by CURLSASK as per policy.

The "Face to Face" meetings are held:

- Fall - October – Usually held the second to last weekend of the month over 3-4 days. Business/Agendas - Start of curling season.
 - Thursday/Friday – Committee meetings and Board meeting
 - Saturday/Sunday – Meeting with Region Coordinators, Head Officials, Competition Liaisons
- Annual General Meeting Weekend – April – Held toward the end of the month and alternates between Regina and Saskatoon as per the Bylaws. Business/Agendas – End of curling season.
 - Thursday/Friday – Committee meetings and Board meeting
 - Saturday/Sunday – AGM with CURLSASK members and first meeting of the new CURLSASK Board

- Spring Retreat – June – Held at or near a resort the last week of May/first week of June over 3-4 days.
Business/Agendas – Committee work – Goals/Objectives.
 Thursday/Friday – Golf/Committee meetings
 Saturday/Sunday – Committee meetings/Board meeting/Golf

RESOURCES:

- Refer to the CURLSASK Bylaws Sections 6. 7. 8. for more detailed description on Board of Directors, Standing Committees and Member Meetings
- CURLSASK Annual Yearbook
- CURLSASK Policy Registry
 Terms of Reference for Board and Committees
 Board policies

Would you be interested in joining the CURLSASK Board?

Would you enjoy being part of a team committed to ensure that curling in the Province of Saskatchewan continues to flourish and grow? Take some time and think about how you could contribute.

Do you have some of the qualities that follow?

- An understanding of governance including the roles and responsibilities of the Board and individual Board members
- Personal and professional integrity and informed judgement
- Ability to provide wise counsel, ask relevant questions and to think critically
- Ability to work and communicate effectively as a member of the team with other members of the Board and staff
- Ability and willingness to commit time to participate and prepare for Board, meetings, committee meetings, CURLSASK events
- Enthusiasm for the demands of the role of Board member

Do you have some of these attributes?

- Capacity and expertise to fulfill the commitment of a Board Member
- Knowledge/experience of working on a Board
- Experience in developing or working with strategic plans and policies
- Involvement and or awareness of the sport of curling including its presence in the community locally, provincially or nationally
- Enthusiasm/experience as a competitor, volunteer, coach, official

Any Specific Skills?

- Accounting designation (CA, CMA, CGA)
- Legal designation (LLB) or professional qualifications (MD, PhD, Sport Science)
- Personnel management/Human Resources professional
- Media/Marketing/Public Relations contacts/experience
- Experience with fundraising methods, grant applications
- Technology skills
- Government relations/contacts
- Organizational development/Strategic Planning experience